

This page is for information only and should be deleted from your proposal!

Text in italic is meant for clarification and should be deleted from your proposal.

Note that it is mandatory to follow this template, meaning that 1. The structure is used (sections, sub-sections etc.) and 2. The guidelines for formatting are followed (font, font size, spacing, margins). Not following the template will lead to the submission being non-admissible, and rejected because of that.

Proposals must respect the following standards:

- *A4 page size*
- *Font: Arial*
- *Minimum font size: 11pt*
- *Single line spacing*
- *All margins (top, bottom, left, right) should be 2 cm minimum.*

Annex 1 should not contain any footnotes nor hyperlinks. Any additional information provided through footnotes and hyperlinks will be disregarded.

Please make sure that Annex 1 carries on each page, as a header, the proposal acronym. All pages should be numbered in a single series on the footer of the page to prevent errors during handling. The footer should also include the call details "EuroTechPostdoc2 – 2022 call".

The maximum length for the project description (Section 2) is 5 pages, excluding references. It should be composed as follows (detailed description below).

- *Section 2.1: Excellence*
- *Section 2.2: Impact*
- *Section 2.3: Implementation*

Of the maximum 5 pages applicable to Sections 2.1, 2.2 and 2.3, applicants are free to decide on the allocation of pages between the sub-sections. Excess pages will not be taken into consideration by the experts.

All annexes, including Annex 1, should be submitted as PDF document. It is the responsibility of the applicant to verify that the submitted PDF documents are readable and are within the page limit. PDF documents can contain colours.

The project description must consist of original text. A limited amount of material (text, graph, etc.) by third parties or by the applicant himself/herself is permissible in the section concerning the state of the art and own research (2.1.1), but must be clearly identified as quoted and listed in the references. Suspected cases of plagiarism will be analysed.

Applications which do not meet all formal requirements will not be considered.

ANNEX 1: RESEARCH PLAN

PERSONAL INFORMATION

First Name:	
Last Name:	

PROJECT INFORMATION

Project Acronym:	
Title of Research Project:	

Host University:	
Host University Department:	
Supervisor:	<i>Title, First name, Surname</i>

Co-Host University:	
Co-Host University Department:	
Co-Supervisor:	<i>Title, First name, Surname</i>

KEYWORDS

<i>Please, mention up to five keywords representing your proposal</i>

Example, not to complete

1. ABSTRACT

Word count:

Provide a brief description of the proposed project. Keep in mind that reviewers may not be specialists in your field. The summary may not exceed the limit of 250 words including spaces.

Clearly explain:

- the objectives of the proposal*
- how they will be achieved*
- their relevance to the research field*

The abstract will be used as a short description of the proposal in the evaluation process. It should not include any confidential information.

Make sure the abstract matches the abstract included in the online application system.

The abstract is not included in the five (5) A4 page limit.

Example, not to complete

2. PROJECT DESCRIPTION

Please describe your Research Project using the following structure. The research plan is meant to be complementary to the CV, and will be evaluated alongside the research proposal.

2.1 Excellence

2.1.1. Scientific and Technological Quality

Provide an introduction, discuss the state-of-the-art, specific objectives and give an overview of the proposed research.

Discuss the research methodology and approach, highlighting the type of research / innovation activities proposed.

Explain the originality and innovative aspects of the planned research as well as the contribution that the research is expected to make to advancements within the research field. Describe any novel concepts, approaches or methods that will be implemented.

Discuss the interdisciplinary and multidisciplinary aspects of the proposed research.

2.1.2. Team Qualifications and Coherence

Explain why you are the best candidate for the research proposed. Note that the research plan is meant to be complementary to the CV, and will be evaluated alongside the research proposal.

Describe the qualifications and experience of the supervisor and co-supervisor. Provide information regarding the supervisors' level of experience on the research topic proposed and their track record of work, including main (international) collaborations, both within and outside of academia, as well as the level of experience in supervising/training especially at advanced level (PhD, postdoctoral researchers). Information provided should include participation in projects, publications, patents and any other relevant results.

Discuss the complementarity between the supervisor and co-supervisor, and their match to the proposed research project and candidate.

2.2 Impact

Describe the contribution of the proposal and applicant to European excellence and competitiveness.

Explain the expected impact of the planned research and training (i.e. the added value of the fellowship) on the future career prospects of the experienced researcher after the fellowship. Outline clearly the career goals of the researcher and how the planned research and training (via the Postdoc Academy) are likely to contribute to their achievement. Focus on how the new competences and skills can make the researcher more successful in their long-term career whether within or outside academia.

Describe how the new knowledge generated by the action will be disseminated and exploited, and what the potential impact is expected to be. Discuss the strategy for targeting peers and key stakeholders (such as the scientific community, industry, professional organisations, policy makers, etc., both within and outside of Europe). Also describe potential commercialisation, if applicable, and how intellectual property rights will be dealt with, where relevant.

Demonstrate how the planned public engagement activities contribute to creating awareness of the performed research. Demonstrate how both the research and results will be made known to the public in such a way that they can be understood by non-specialists.

The type of outreach activities could range from an Internet presence, press articles and participating in European Researchers' Night events to presenting science, research and innovation activities to citizens, including to students from primary and secondary schools or universities in order to develop their interest in research careers.

2.3 Implementation

Describe how the work planning (including deliverables and milestones) and the resources mobilised will ensure that the research and training objectives will be reached.

Discuss the research and/or administrative risks that might endanger reaching the action objectives and the contingency plans to be put in place should risks occur.

Describe the hosting arrangements. The application must show that the experienced researcher will be well integrated within the team/institution so that all parties gain maximum knowledge and skills from the fellowship. The nature and the quality of the research group/environment as a whole should be outlined, together with the measures taken to integrate the researcher in the different areas of expertise, disciplines, and international networking opportunities that the host could offer.

Describe the infrastructure, logistics, and facilities offered insofar as they are necessary for the good implementation of the action.

End of 5 page limit

3. REFERENCES